



更改地址及/或電話號碼通知書

Notice for Change of Address and/or Telephone Number

致：交通銀行(香港)有限公司
TO: BANK OF COMMUNICATIONS (HONG KONG) LIMITED

日期
Date: _____

請以正楷填寫 Please complete in BLOCK LETTERS 請於適當的 內加上 "✓" Please put "✓" in where applicable

甲部 Part A - 客戶資料 Customer Details	
客戶名稱 Name of Customer	英文 English
	中文 Chinese
香港身份證/護照/商業登記證號碼/其他 HKID / Passport / B.R.C. No. / Others	
# 賬戶名稱 (若與客戶名稱不同) # Name of Account (if different from Name of Customer)	英文 English
	中文 Chinese
生效日期 Effective Date	<input type="checkbox"/> ▲ 即時生效 <input type="checkbox"/> 由 (日/月/年) ▲ With immediate Effect From (DD/MM/YYYY) _____ 起 ▲ 請預留 7 個工作天辦理。 ▲ Please allow 7 working days for processing.

註：更改賬戶名稱之賬戶地址適用，請同時於「更改指示」部份填寫賬戶/服務號碼，否則本指示將不能完成。

Remarks: Applicable to change account address maintained under the Name of Account, please also provide the Account(s)/Service(s) No. under "Instruction for Changes" section, otherwise this instruction cannot be completed.

本人(等)，下述簽署人(詳情載於上文)，謹此向 貴行確認已收悉 貴行的「綜合服務總條款」及/或「綜合投資服務條款」及/或「電子理財服務條款」(「總條款」)及/或「太平洋信用卡持卡人合約條款及條件」(「信用卡條款」)。本人(等)確認已閱讀及理解總條款及/或信用卡條款及同意受其約束。本人(等)謹此通知 貴行以下關於地址及/或聯絡資料的更改。本通知書所使用詞語的定義將與總條款內所載的定義有相同意思。

I/We, the undersigned, whose particulars are set out above, confirm my/our agreement to be bound by the Bank's "General Terms and Conditions for Banking Services" and/or "Terms and Conditions for General Investment Services" and/or "Terms and Conditions for Electronic Finance Services" (the "Terms") and/or "Terms and Conditions of Bank of Communications Pacific Credit Card Cardholder Agreement" (the "Credit Card Terms"), a copy of which I/we have received, read and understood. I/We wish to notify the Bank in relation to the change of address and/or contact details. Definitions and/or capitalized terms used herein shall have the same meanings as defined in the Terms and/or Credit Card Terms.

乙部 Part B - 更改聯絡資料 Change of Contact Details			
(請重新填寫所有資料，並適用於更新所有留存本行之記錄 Please complete all contact details, applicable to update all records filed with the Bank)			
電話號碼 Tel. No.	流動電話/傳呼機 Mobile Phone/ Pager	辦公室 Office	
	住宅 Residence	其他 Others	
傳真號碼 Fax No.		電郵地址 E-mail Address	
上述電話號碼/傳真號碼為美國號碼 The Tel. No./Fax No. above is a US number : <input type="checkbox"/> * 是 Yes <input type="checkbox"/> 否 No			

丙部 Part C - 更改地址 Change of Address			
(不適用於更改信用卡地址 Not applicable to Credit Card Account Address)			
地址 Address (商業地址不可作為住宅地址 Commercial address cannot be used as residential address)			
室/層/座 Room/ Flat, Floor, Block		樓宇/屋苑名稱 街道號數/名稱 Name of Building/Est., No & Name of St/Rd	
地區 District		國家 Country	
郵政信箱 P.O. Box (祇作為通訊地址之用 For Correspondence Address only)			
上述地址作為 The Address above is : <input type="checkbox"/> 住宅地址 Residential Address <input type="checkbox"/> 辦公室地址 Office Address			
上述地址為美國地址 The Address above is a US address : <input type="checkbox"/> * 是 Yes <input type="checkbox"/> 否 No			

* 註：如填報美國電話/傳真號碼或美國地址，客戶必須同時填寫“自我聲明書”。

* Remarks : If the new Tel. No./Fax No. is a US number, or the new address is a US Address, customer must fill-in the "Self-Certification Form".

更改指示 Instruction for Changes

請按上述地址 Referring to the Address above, please:

- * 更改本人(等)在 貴行檔案中的所有地址(信用卡及附屬信用卡除外) Change all my/our addresses filed with the Bank (**except Credit Card and Supplementary Credit Card**)
- * 祇更改本人(等)的住宅地址(私人戶適用) Change my/our residential address only (applicable to Individual Customer Only)
- * 祇更改本人(等)的辦公室地址(公司戶適用) Change my/our office address only (applicable to Corporate Customer Only)
- * 祇更改本人(等)的通訊地址 Change my/our correspondence address only
- * 祇更改本人(等)的綜合結單地址 Change all my/our Consolidated Statement Address only
- 祇更改本人(等)下列賬戶/服務之賬戶地址 : Change the Account Address with respect to the following Account(s) and/or Service(s) maintained by me/us only :

賬戶/服務類別 Type of Account(s) / Service(s)	賬戶/服務號碼 Account(s) / Service(s) No.		
<input type="checkbox"/> 支票活期存款賬戶 Current Account			
<input type="checkbox"/> 儲蓄存款賬戶 Savings Account			
<input type="checkbox"/> 定期存款賬戶 Time Deposit Account			
<input type="checkbox"/> 電話銀行號碼 Phone Banking No.			
<input type="checkbox"/> 電子理財服務 Electronic Finance Services	<input type="checkbox"/> 證券賬戶 Securities A/C		
	<input type="checkbox"/> 外匯孖展交易賬戶 FX Margin Trading A/C		
<input type="checkbox"/> 投資賬戶服務 Investment Accounts Services	<input type="checkbox"/> 投資基金賬戶 Investment Funds A/C		
	<input type="checkbox"/> 債務票據賬戶 Debt Instrument A/C		
	<input type="checkbox"/> 股票掛鈎投資賬戶 Equity Linked Investments A/C		
<input type="checkbox"/> 放款賬戶 Loans Account			
<input type="checkbox"/> 押匯賬戶 Bills Account			
<input type="checkbox"/> 保管箱號碼 Safe Deposit Box No.	<input type="checkbox"/> 其他 Others		

* 註：必須由客戶簽署

* Remarks : Must be signed by the Customer

丁部 Part D - 更改地址 Change of Address

(祇適用於更改信用卡地址 Only applicable to Credit Card Account Address)

- 與丙部地址相同 Same as the address specified in Part C 請更改為以下地址 Please change to the following address

室/層/座 Room/ Flat, Floor, Block	樓宇/屋苑名稱， 街道號數/名稱 Name of Building/Est., No & Name of St/Rd
地區 District	國家 Country

上述地址作為 The Address above is :

- 住宅地址 Residential Address 辦公室地址 Office Address (任職機構名稱 Name of Employer : _____)

作為信用卡的郵遞地址 As Credit Card's mailing address : * 是 Yes 否 No

上述地址為美國地址 The Address above is a US address : * 是 Yes 否 No

* 註：如填報美國地址，客戶必須同時填寫“自我聲明書”。

* Remarks : If the new address is a US Address, customer must fill-in the "Self-Certification Form".

總條款及/或信用卡條款及相關條款內所指的住宅/辦公室地址及聯絡資料及/或通訊地址(視屬何情況而定)按上文所指定的為準。除在本通知書內明確要求作出的更改外，在 貴行記錄內的所有其他地址及聯絡資料應維持不變。

The residential/office address and contact details and/or the Correspondence Address and/or the Consolidated Statement Address and/or the relevant Account Address (as the case may be) referred to in the Terms and/or Credit Card Terms and the Relevant Terms and Conditions shall be as specified above. Except for the changes expressly required to be made herein, all other addresses and contact details in the Bank's record shall remain unchanged.

本人(等)謹此同意及確認，以上所提供的住宅/辦公室地址及聯絡資料及/或通訊地址將會記錄於 貴行內分別作為本人(等)最後所知的住宅/辦公室地址及聯絡資料及/或通訊地址，並將會相應地取代該等地址及聯絡資料的現有記錄。然而，除非本人(等)另行指示 貴行，否則賬戶地址及綜合結單地址將維持不變。

I/We hereby agree and confirm that the residential/office address and contact details and/or Correspondence Address provided above will be recorded in the Bank as my/our last-known residential/office address and contact details and/or Correspondence Address respectively and will replace existing records of such address(es) and contact details accordingly. However, the Account Address and Consolidated Statement Address will remain unchanged unless we instruct the Bank otherwise.

本人(等)就與 貴行訂立之「綜合服務總協議」或「綜合投資服務總協議」或「綜合服務及綜合投資服務總協議」或「綜合服務及電子理財總協議」或「太平洋信用卡持卡人合約條款及條件」向 貴行所提供之任何資料如有任何更改，本人(等)承諾將立即通知 貴行。

I/We undertake to advise the Bank immediately of any changes in the particulars furnished by me/us in connection with the "Agreement for General Banking Services" or "Agreement for General Investment Services" or "Agreement for General Banking Services and General Investment Services" or "Agreement for General Banking Services and Electronic Finance Services" or "Bank of Communications Pacific Credit Card Cardholder Agreement".

客戶或被授權簽字人簽署

Signed by the Customer or Authorized Signatory(ies)

(請以銀行檔案中的簽字式樣簽署 Please use the signature(s) filed with the Bank)

提示： 如閣下為交通銀行愉盈退休強積金計劃之成員，請另行填寫“更改成員(包括僱員/自僱人士/保留帳戶持有人)之資料(MPF-CDM)”通知交通銀行信託有限公司。表格可於 www.bocomtrust.com.hk 下載。

Reminder: If you are a member of BCOM Joyful Retirement MPF Scheme, please also complete the "Change of Data for Scheme Member (including Employee/ Self-employed person/ Preserved Account Holder)(MPF-CDM)", and submit to Bank of Communications Trustee Limited. The form can be downloaded at www.bocomtrust.com.hk.

注意： 為符合美國或加拿大相關稅務法例規定，若閣下將本行任何的登記地址改為美國或加拿大地址，本行可能不繼續為 閣下提供證券、外匯孖展及投資服務。

Note: In compliance with the relevant US or Canada tax laws, if you change any address to an address in US or Canada, the Bank may no longer be able to offer securities, FX Margin and investment service to you.

FOR BANK USE ONLY:

Received Date:		
Remarks:		
收件方式： <input type="checkbox"/> 客戶親臨 <input type="checkbox"/> 郵寄(釘附信封) <input type="checkbox"/> 經他人遞交，遞交者：_____先生/小姐		
如客戶填報美國電話/傳真號碼或美國地址，已同時齊備以下文件： <input type="checkbox"/> “自我聲明書”及“FATCA Checklist”		
<input type="checkbox"/> 已核印相符： (簽字編號：_____)	部門/分行號：_____	日期：_____
<input type="checkbox"/> 未能核印： (簽字編號：_____)	部門/分行號：_____	日期：_____
<input type="checkbox"/> 已核證身份：_____	部門/分行號：_____	日期：_____
<input type="checkbox"/> 已作 2 次聯繫惟未成功： <input type="checkbox"/> 建立 C59 狀態	部門/分行號：_____	日期：_____